MONTANA STATE PLAN & POLICY MANUAL CHAPTER FOUR

Policy Number 4.20 M-SPIRIT Access

Revised/Effective Date: October 1, 2012

Title: M-SPIRIT Access

Purpose

M-SPIRIT contains confidential participant information. In order to protect the confidential information, access is limited by both ITSD authorization of users and secure networks and equipment.

Authority

State Policy

Policy

Access to M-SPIRIT may be made from DPHHS provided networks and equipment and/or from secure networks from another business entity. Access to M-SPIRIT may not be made from a personal home computer.

I. Access to M-SPIRIT

A. The State WIC Office will provide and established networks and equipment.

II. Request Access

- A. Submit written justification to the WIC Director and the WIC IT Manage to request access to M-SPIRIT for a non-DPHHS network and/or equipment.
- B. The non-DPHHS network and/or equipment will be maintained by a responsible organization or business. Examples of this are our current contractors and their subcontractors; county governments; health care entities; and tribal governments.